

SCHOLARSHIP REQUIREMENTS

St. Mary Our Lady of the Lake, 6100 Lohman Ford Rd, Lago Vista, TX 78645, 512-267-2644

I. SCHOLARSHIP SCHEDULE and SELECTION

- A. The Scholarship Advisory Committee (SAC) advises the Pastor, and shall be appointed, one member from each funding organization, with the respective organization head making the appointment with minimum conflict of interest. DRE shall be an Ex Officio committee member.
- B. The Parish Office shall make available hard copies of scholarship *requirements only* to parents of potential applicants beginning September 30, annually in the year prior to each submittal deadline. Scholarship *requirements only* shall be posted on the parish web site. Scholarship *applications* shall be made available by the DRE at a later date set by the Parish Office.
- C. The deadline for submitting an application to the parish office is April 1, 3:00 p.m. annually. The Parish Office shall audit any submitted application for extent of completion. If incomplete, the Parish Office shall provide applicant three calendar days to fully complete the application.
- D. The SAC shall review all applications and recommend successful scholarship candidates by May 1 annually, for Pastor's annual approval by May 10.
- E. Public notification of each scholarship award shall be made at a Mass prior to, and then again during the annual awards ceremony at the applicant's high school or equivalent institution.

II. SCHOLARSHIP CRITERIA

- A. Applicant must be a graduating high school student who meets entrance requirements at a certified two or four-year continuing school with good standing at his current high school. The foregoing shall carry minority weight and be substantiated by Form A, an academic report including transcript; and, by Form B, a classroom teacher's report at applicant's high school.
- B. Applicant must be an **active** member of St. Mary, Our Lady of the Lake Catholic Church. This shall mean attending Mass weekly as validated by student herein; attending religious education (80 percent minimum); and, substantially participating in one or more parish ministries. The foregoing shall carry majority weight and be substantiated by Form C, an assessment of religious education attendance and participation; Form D, an assessment of parish ministries participation; Form E, a self-evaluation; and, Form F, a 250-word essay by applicant.
- C. Scholarship criteria apply universally to all high school students. Catholic high school applicants shall provide accompanying letter (s) of recommendation from their school.

III. SCHOLARSHIP FINANCIAL ADMINISTRATION

- A. The Knights of Columbus, the Men's Club and the Women's Guild shall fund the scholarship award program equally, annually. Others may contribute additionally to this parish scholarship fund. Approved scholarships may not exceed \$1,000 per person.
- B. A check for the amount of the scholarship award shall be presented to each recipient's chosen school upon providing evidence of registration to the school of choice for the fall semester (Form G). Failure to present the required documents shall result in forfeiture of the scholarship.
- C. If any recipient forfeits the scholarship, the forfeited amount shall be retained for future years.

SCHOLARSHIP APPLICATION

St. Mary Our Lady of the Lake, 6100 Lohman Ford Rd, Lago Vista, TX 78645, 512-267-2644

**APPLICATION COVER PAGE ^{1, 2, 3} with Forms A-F Attached
To Be Completed By Applicant and Returned to Parish Office by Parent with Parent
Signature**

Date of Application Receipt by Applicant: _____

Date of Application Return to St. Mary, Our Lady of the Lake: _____

Applicant Name (Last, First, MI): _____

DOB and Age at Application Submittal: _____

Full Physical Address (Street, City, State, Zip): _____

Phone & Email Contact: _____

Father's Name: _____

Father's Signature: _____

Father's Employment: _____

Mother's Name: _____

Mother's Signature: _____

Mother's Employment: _____

- 1 Failure to complete application as explained herein will be grounds for disqualification.
- 2 Application must be submitted to the Parish Office by **April 1 at 3:00 p.m.** in the year applied.
- 3 Read all requirements carefully and allow sufficient calendar time for all required forms to be completed, including some forms by outside involvement.

SCHOLARSHIP APPLICATION CONTINUED

St. Mary Our Lady of the Lake, 6100 Lohman Ford Rd, Lago Vista, TX 78645, 512-267-2644

**FORM A: ACADEMIC ASSESSMENT with TRANSCRIPT ATTACHED
To Be Completed By High School Counselor and Returned to Parish Office**

Applicant Name:	Application No.
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1. Applicant's overall high school average to date:
2. Applicant's approximate rank in graduating class:
3. Would you recommend this applicant for the scholarship? Yes or No
4. Does the applicant perform up to his/her capabilities? Yes or No

Comments:

High School Counselor Signature: _____

SCHOLARSHIP APPLICATION CONTINUED

St. Mary Our Lady of the Lake, 6100 Lohman Ford Rd, Lago Vista, TX 78645, 512-267-2644

FORM B: CLASSROOM ASSESSMENT

To Be Completed By One Classroom Teacher Knowledgeable of Applicant and Returned to Parish Office

Applicant Name:	Application No.
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Assess the applicant using the following rating scale (4=Excellent; 3=Good; 2=Fair; 1=Poor):

1. Applicant's use of his or her academic abilities:
2. Applicant's attendance:
3. Applicant's practice of following instructions:
4. Applicant's attitude toward school and education:
5. Applicant's dependability:
6. Applicant's consideration of other people:
7. Applicant's good standing at school:

Comments:

High School Classroom Teacher Signature: _____

SCHOLARSHIP APPLICATION CONTINUED

St. Mary Our Lady of the Lake, 6100 Lohman Ford Rd, Lago Vista, TX 78645, 512-267-2644

FORM C: RELIGIOUS EDUCATION ASSESSMENT

To Be Completed By Religious Education Teacher ¹ and Returned to Parish Office by DRE

Applicant Name:	Application No.
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Attendance Assessed by DRE	No. Classes Total/Year		No. Classes Attended/Year	
	Participation	4=Excellent	3=Good	2=Fair

Comments:

Parish Director of Religious Education Signature: _____

¹ If applicant is not a member of St. Mary, Our Lady of the Lake for at least one year, a previous director of religion education shall alternatively submit this Form C.

SCHOLARSHIP APPLICATION CONTINUED

St. Mary Our Lady of the Lake, 6100 Lohman Ford Rd, Lago Vista, TX 78645, 512-267-2644

APPLICATION FORM D: MINISTRY LEADER ASSESSMENT

To Be Completed by Ministry Leader ¹ and Returned to Parish Office by Ministry Leader

MINISTRY LEADER ASSESSMENT ONE

Applicant Name:	Application No.
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Ministry:	No. Years:			
Participation	4=Excellent	3=Good	2=Fair	1=Poor

Comments:

Parish Ministry Leader Signature: _____

MINISTRY LEADER ASSESSMENT Two (Optional)

Applicant Name:	Application No.
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Ministry:	No. Years:			
Participation	4=Excellent	3=Good	2=Fair	1=Poor

Comments:

Parish Ministry Leader Signature: _____

¹ If applicant is not a member of St. Mary, Our Lady of the Lake for at least one year, a previous ministry leader (s) shall alternatively submit this Form D.

SCHOLARSHIP APPLICATION CONTINUED

St. Mary Our Lady of the Lake, 6100 Lohman Ford Rd, Lago Vista, TX 78645, 512-267-2644

FORM E: SELF EVALUATION

To Be Completed Hand-written By Applicant and Returned to Parish Office

Applicant Name:	Application No.
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1. Which high school are you currently attending?

2. What are your educational goals after high school?

3. What field of education focus have you selected and why?

4. In what service projects within your church, community and school have you been involved?

5. List your extra-curricular activities and honors.

6. Is scholarship assistance necessary for you to attend college?

7. **Validate (below) your attendance of weekend Masses during high school years.**

SCHOLARSHIP APPLICATION CONTINUED

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FORM F: PERSONAL ESSAY

To Be Completed Hand-written By Applicant and Returned to Parish Office

Applicant Name:	Application No.
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Hand-write a 250-word essay below in addressing only one of the following questions with added pages, as necessary: (1) What does it mean to be Catholic in the world today? (2) How do the sacraments affect me in my day-to-day life? Or, (3) As I understand, how do Church teachings relate to my choices in life?

SCHOLARSHIP APPLICATION CONTINUED

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FORM G: CONFIRMATION of REGISTRATION at CERTIFIED SCHOOL

To Be Completed by Applicant and Returned to Parish Office, Attention: Business Manager

Applicant Name:	Application No.
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For the business manager to provide scholarship funds, the following information is required:

1. Name of two or four-year certified school

2. Student identification number (ID)

3. Copy of the student registration receipt showing full-time enrollment of 12 or more hours

4. Mailing address of the university financial aid or scholarship office

For applicant's convenience, the current parish business manager contact information follows:

Ron Smith, Parish Business Manager
St. Mary, Our Lady of the Lake
Lago Vista, Texas 78645
512-267-9279